

COMPANHIA DE SANEAMENTO BASICO DO ESTADO DE SAO PAULO-SABESP

Form 6-K

August 01, 2018

---

**SECURITIES AND EXCHANGE COMMISSION**  
**Washington, DC 20549**

---

**FORM 6-K**

**REPORT OF FOREIGN ISSUER**  
**PURSUANT TO RULE 13a-16 OR 15d-16 OF THE**  
**SECURITIES EXCHANGE ACT OF 1934**

**For July, 2018**  
**(Commission File No. 1-31317)**

---

**Companhia de Saneamento Básico do Estado de São Paulo - SABESP**  
*(Exact name of registrant as specified in its charter)*

**Basic Sanitation Company of the State of Sao Paulo - SABESP**  
*(Translation of Registrant's name into English)*

---

**Rua Costa Carvalho, 300**  
**São Paulo, S.P., 05429-900**  
**Federative Republic of Brazil**  
*(Address of Registrant's principal executive offices)*

---

Indicate by check mark whether the registrant files or will file  
annual reports under cover Form 20-F or Form 40-F.

Form 20-F  Form 40-F

Indicate by check mark if the registrant is submitting the Form 6-K  
in paper as permitted by Regulation S-T Rule 101(b)(1) .

Indicate by check mark if the registrant is submitting the Form 6-K  
in paper as permitted by Regulation S-T Rule 101(b)(7) .

Indicate by check mark whether the registrant by furnishing the  
information contained in this Form is also thereby furnishing the  
information to the Commission pursuant to Rule 12g3-2(b) under  
the Securities Exchange Act of 1934.

Yes  No

If "Yes" is marked, indicated below the file number assigned to the  
registrant in connection with Rule 12g3-2(b):

---

## Organizational Instrument

Type:  
**Institutional Policy**  
Title:

Phase:  
**In effect**  
Number and  
Version:

### **DISCLOSURE OF MATERIAL ACTS OR FACTS AND TRADING IN SECURITIES ISSUED BY SABESP**

Issuer Department:	Approver:	First Version as of:	Version Term as of:
FI	DANTE RAGAZZI PAULI - DRPAULI	June 11, 2002	June 29, 2018
Areas of influence (coverage): SABESP		Processes: -	

## 1. Introduction

**1.1** This Institutional Policy is intended to ensure strict equality in the dissemination and communication of Material Acts or Facts related to the Company and to establish rules for trading in securities issued by Sabesp.

## 2. Objectives

**2.1** To set criteria for identifying Material Acts or Facts.

**2.2** To set guidelines for disclosing Material Acts or Facts.

**2.3** To set rules for trading in securities issued by Sabesp, guided by transparency, equity and ethics principles.

**2.4** To define situations when it is prohibited to trade in securities issued by Sabesp.

**2.5** To provide guidance for the Company on the interpretation of ICVM 358/2002.

**2.6** To comply with Section IV of Article 8 of Federal Law 13,303/2016, ICVM 480/2009, the *Novo Mercado* Listing Regulations and the Company's Bylaws.

## 3. Guidelines

### 3.1. Scope

**3.1.1** This Policy applies to the following Covered People:

- (i) controlling shareholder;
- (ii) members of the statutory bodies;
- (iii) employees with access to Material Acts or Facts; and
- (iv) trusted third parties.

**3.1.2** The Covered People indicated on 3.1.1 (i) a (iii) must sign a Statement of Consent (Appendix 2), to be filed at the Company's headquarters as long as the person maintains a relationship with Sabesp, and for at least five years after the relationship is terminated.

**3.1.3** The contract signed by the Covered People indicated on 3.1.1 (iv) must contain a clause providing for the confidentiality of Material Acts or Facts not yet disclosed to the market, and for compliance with the prohibitions included in Article 13 of ICVM 358/2002.

**3.1.4** The Covered People must ensure that their subordinates and trusted third parties observe the secrecy of undisclosed Material Acts or Facts, and are jointly responsible with the latter in the event of non-compliance, pursuant to ICVM 358/2002, Article 8.

**3.1.5** This Policy applies to the employees of Sabesp, even if they have not signed a Statement of Consent (Appendix 2), and they will be held liable if they fail to comply with it.

**3.2 Disclosure of Material Acts or Facts**

**3.2.1** For the purposes of this Policy, Material Acts or Facts are considered (i) any decision by the controlling shareholder; (ii) any resolutions of a shareholders' meeting or of the Company's management bodies; or (iii) any other act or fact of a political or administrative, technical, business, economic or financial nature related to Company business, that could have a measurable influence on:

- a) the quoted price of Company securities or securities backed by them;
- b) investors' decisions to buy, sell or hold these securities; or
- c) investors' decisions to exercise any rights inherent to their condition as shareholders.

**3.2.1.1** Some examples of potential Material Acts or Facts are given in the sole paragraph of Article 2 of ICVM 358/2002, and other examples are:

- a) performance and financial results, and forecasts and expectations affecting them;
- b) publication of an Investment Plan;
- c) the election of a Chief Executive Officer or an Chief Financial Officer and Investor Relations Officer;
- d) the resignation or dismissal of a member of the management;
- e) decisions of the regulatory agency that have a significant impact on the Company, such as a tariff adjustment and/or tariff restructuring;
- f) legal proceedings with significant impact on the business;
- g) a significant reduction in water production due to restrictions on the main inputs used, such as water resources, electricity and chemical products;
- h) a change in the news channel used to disclose Material Acts or Facts; and
- i) the engagement or discharge of a market maker.

## Organizational Instrument

Type:  
**Institutional Policy**  
Title:

Phase:  
**In effect**  
Number and  
Version:

### **DISCLOSURE OF MATERIAL ACTS OR FACTS AND TRADING IN SECURITIES ISSUED BY SABESP**

Issuer Department:	Approver:	First Version as of:	Version Term as of:
FI	DANTE RAGAZZI PAULI - DRPAULI	June 11, 2002	June 29, 2018
Areas of influence (coverage): SABESP		Processes:	-

## Duties and Responsibilities

**3.2.2** The disclosure of Material Acts or Facts and Notice to the Market, as well as the filing at CVM/B3 of the communications listed in items **3.3.10** and **3.3.12** of this Policy, are primarily the responsibility of the Chief Financial Officer and Investor Relations Officer.

**3.2.3** The controlling shareholders and members of the statutory bodies must communicate any Material Acts or Facts of which they are aware to the Chief Financial Officer and Investor Relations Officer, who is required to take the action outlined in ICVM 358/2002.

**3.2.4** If the controlling shareholder or members of the statutory bodies have personal knowledge of a material act or fact and observe that the Chief Financial Officer and Investor Relations Officer has not fulfilled his duty to communicate and disclose it, they shall only be exempt from responsibility if they immediately inform the CVM of the material act or fact in question, except as provided for in **3.2.11**.

**3.2.5** The Chief Financial Officer and Investor Relations Officer must inquire the Covered People whether they are aware of Material Acts or Facts that should be disclosed to the market pursuant to ICVM 358/2002, Article 4, sole paragraph:

(i) if the CVM or the stock exchange on which Sabesp's securities are traded demands additional clarification of the Material Act or Fact;

(ii) if there are unusual fluctuations in the quotation, price or volume of Sabesp securities traded, or securities backed by them; or

(iii) If there is a leak to the media of a potential Material Act or Fact.

**3.2.5.1** The Covered People must respond immediately to requests for clarification from the Chief Financial Officer and Investor Relations Officer about the occurrence of Material Acts or Facts.

### **Method and channels of communication of Material Acts or Facts**

**3.2.6** Disclosure of Material Acts or Facts must be:

- a) immediate, comprehensive, equitable and simultaneous in all the markets where Company securities are traded;
- b) issued in writing, using simple, clear, objective and concise language, and the information given must be useful, true, complete and consistent, so as not to mislead the investor;
- c) made at least one (1) hour before the opening or, preferably, immediately after the close of business on B3 and the NYSE, using the CVM/B3 electronic system and the following channels of communication:
  - i. the SEC electronic system;
  - ii. the news website indicated in the Company's records filed with the CVM;
  - iii. domestic and international news agencies;
  - iv. emails to registered addressees;
  - v. the "investors" page of Sabesp's website, at "[www.sabesp.com.br/investidores](http://www.sabesp.com.br/investidores)";
  - vi. the Sabesp Corporate Portal;
- d) issued in English simultaneously with the disclosure in Portuguese.

**3.2.7** Any change in the channels used to disclose Material Acts or Facts must be made as provided for in ICVM 358/2002, Article 3, paragraph 7.

**3.2.8** The communication of Material Acts or Facts to the CVM must occur before or at the same time as they are announced in any channel of communication, including a press release, on the social media, or at meetings of a professional association, investors or a selected audience, in Brazil or abroad.

**3.2.9** If there is a change in the facts or intentions to which a Material Act or Fact already disclosed refers, there must be an immediate correction or amendment, subject to item 3.2.6.

**3.2.10** Clarifications and details given to the CVM, B3, the SEC or communication vehicles, relating to the disclosure of Material Acts or Facts, can only be given by the Chief Financial Officer and Investor Relations Officer.

**3.2.11** Exceptionally, a Material Act or Fact may not be disclosed if its disclosure might put the legitimate interests of the Company at risk, and always by the discretion of the controlling shareholder or the management.

**3.2.11.1** In the event that a Material Act or Fact is involuntarily released, or if there is an atypical movement in the price of securities issued by the Company or backed by them, it must be immediately disclosed as provided for in items 3.2.2 and 3.2.6, even if the information refers to transactions in progress (not concluded), preliminary negotiations, feasibility studies or mere intentions.

## Organizational Instrument

Type:  
**Institutional Policy**  
Title:

Phase:  
**In effect**  
Number and  
Version:

### **DISCLOSURE OF MATERIAL ACTS OR FACTS AND TRADING IN SECURITIES ISSUED BY SABESP**

Issuer Department:	Approver:	First Version as of:	Version Term as of:
FI	DANTE RAGAZZI PAULI - DRPAULI	June 11, 2002	June 29, 2018
Areas of influence (coverage): SABESP		Processes:	-

## Notice to the Market

**3.2.12** Other information that may be useful for shareholders and the market in general, but which does not represent a Material Act or Fact, must be disclosed in a Notice to the Market, at least on the CVM/B3 electronic system.

**3.2.12.1** Some examples of Notice to the Market:

- a) Information, including press releases, which supplement but do not represent Material Acts or Facts (Article 3 paragraph 3 of ICVM 358/2002);
- b) material presented in meetings with analysts and market agents (Article 30-XIV of ICVM 480/2009);
- c) changes in the membership of the Audit Committee (Article 30-XXX of ICVM 480/2009);
- d) transactions with related parties (Article 30-XXXVIII and Appendix 30-XXXVIII of ICVM 480/2009);
- e) Information on a change in auditors (Article 28, ICVM 308/1999);
- f) other occasional information listed in Article 30 of ICVM 480/2009 or in CVM ordinances, as applicable;
- g) acquisition/disposal of a shareholding interest (Article 12 ICVM 358/2002); and
- h) clarifications to queries or questionings from CVM/B3, in terms of the corresponding request.

### **Mechanism for control and restriction of access to Material Acts or Facts**

**3.2.13** Covered People who have knowledge of any Material Act or Fact not yet disclosed as provided for in item 3.2.6:

- (i) must keep it confidential, pursuant to Article 8 of ICVM 358/2002;

(ii) may discuss it or comment on it only with the people directly involved in the matter in question;

(iii) must ensure that their subordinates and trusted third parties keep it confidential, and are answerable jointly with them in case of non-compliance, pursuant to Article 8 of ICVM 358/2002;

(iv) must not discuss or comment on it with family members or others;

(v) must not discuss or comment on it in public places; and

(vi) must not supply it to the press or reproduce it on social networks.

**3.2.14** Any employee of the Company is only authorized to comment on Material Acts or Facts, supply them to the press or reproduce them on social media if they have been widely disclosed as described in item 3.2.6.

**3.2.15** If applicable, before publication of minutes, statutory bodies must assess whether or not the content is a Material Act or Fact; if it is, the Material Act or Fact must be immediately communicated to the Chief Financial Officer and Investor Relations Officer as provided for in items 3.2.3 and 3.2.4., for disclosure pursuant to item 3.2.6. The minutes may only be published after the Material Act or Fact has been disclosed.

### **3.3 Trading in securities issued by Sabesp.**

**3.3.1** Neither the Company nor the Covered People, including anyone who by virtue of their title, function or position with Sabesp, its subsidiaries or affiliates, becomes aware of Material Acts or Facts, may trade in securities issued by Sabesp, or backed by them, including ADSs, in the following circumstances:

a) when Material Acts or Facts are pending disclosure;

b) during the 15-day period preceding an official announcement of quarterly information or annual financial statements, according to the Corporate Events Calendar;

c) if the intention exists for the consolidation, full or partial spin-off, merger, transformation or corporate restructuring of the Company; or

d) if they are aware of information on another entity which might affect the quotation, prices or traded volume of securities issued by Sabesp.

**3.3.1.1** The Chief Financial Officer and Investor Relations Officer may determine other blackout periods, even after the disclosure of the act or fact, if share trading could interfere with the terms of a deal to which the Material Act or Fact relates, to the detriment of the shareholders of the Company or of the Company itself.

**3.3.2** The blackout applies:

(i) to direct and indirect trading in securities issued by Sabesp on stock exchanges and over-the-counter markets, organized or not, or without the intervention of a member of the distribution system;

(ii) to lending of Sabesp's securities; and

(iii) to private deals.

**3.3.3** Neither the controlling shareholder nor the Company's management may trade in its securities or securities backed by them, including ADSs, while the Company is in the process of buying or selling its own shares, or those of its subsidiaries, affiliates or companies under common control, or if an option or mandate has been issued for this purpose.

**3.3.4** Pursuant to Article 14 of ICVM 358/2002, the Board of Directors may not resolve on the purchase or sale of Company's own issued shares until the Material Act or Fact has been disclosed, if:

a) an agreement or contract has been executed for the transfer of shareholder control or an option or mandate has been granted for the same purpose; or

b) the intention exists for the consolidation, full or partial spin-off, merger, transformation or corporate reorganization of the Company.

**3.3.4.1** If any of these events occurs after the Board of Directors has approved the purchase or sale of Sabesp's shares by Sabesp itself, the purchase or sale process in progress must be immediately suspended until the Material Act or Fact has been fully disclosed.

**3.3.5** Covered People may not make use of privileged access to Material Acts or Facts not yet disclosed as described in item 3.2.6 to obtain, directly or indirectly, for themselves or for a third party, any monetary advantage, including by buying or selling securities issued by the Company or backed by them.

**3.3.6** In the event that a member of a statutory body leaves office, they shall continue to be subject to the duty of confidentiality and the prohibitions provided for in this Policy:

a) until the respective Material Act or Fact has been disclosed to the market as provided for in item 3.2.6; or

b) for a period of six (6) months after they leave the Company, whichever comes first.

**3.3.7** Covered People who wish to trade in ADSs of Sabesp must:

**a) register with the Depositary Bank of the Company's ADSs;**

**b) trade in accordance with the US rules for capital markets, including, without limitation, the Securities Act of 1933, the Securities Exchange Act of 1934, and this Policy;**

**c) trade in accordance with the Deposit Agreement in force between Sabesp, the Depositary Bank and the owners and holders of ADSs.**

**3.3.8** Subject to the provisions of article 13 of ICVM 358/2002, the prohibitions listed in this Policy do not apply to trading under a stock option scheme approved by a Company shareholders' meeting.

**Individual Investment Plan**

**3.3.9** Pursuant to Article 15-A, paragraph 5, of ICVM 358/2002, Covered People are not entitled to set up an Individual Investment Plan, and they are expressly forbidden to trade in securities issued by Sabesp during the periods and under the terms of prohibitions defined in this Policy.



## Organizational Instrument

Type:  
**Institutional Policy**  
 Title:

Phase:  
**In effect**  
 Number and  
 Version:

### DISCLOSURE OF MATERIAL ACTS OR FACTS AND TRADING IN SECURITIES ISSUED BY SABESP

Issuer Department:	Approver:	First Version as of:	Version Term as of:
FI	DANTE RAGAZZI PAULI - DRPAULI	June 11, 2002	June 29, 2018
Areas of influence (coverage): SABESP		Processes:	-

### Communication of ownership

**3.3.10** Ownership of and trading in securities issued by the Company must be communicated to the Company, through the Economic, Financial and Investor Relations Office, with copies to the Superintendency of Capital Markets and Investor Relations and to the Investor Relations Department:

- (i) by the controlling shareholder, within five (5) days of each trade executed by the controlling shareholder or linked people, as provided for in the *Novo Mercado* Listing Regulations;
- (ii) by members of the statutory bodies, who must also give details of their Related People, at the time and in the form indicated in Articles 11 and 20 of ICVM 358/2002 (Appendix 3).
- (iii) by the Company itself and its subsidiaries and affiliates, pursuant to Articles 11 and 20 of ICVM 358/2002 (Appendix 4).

**3.3.10.1** The communication must also indicate positions in derivatives or other securities backed by securities issued by the Company.

**3.3.11** Members of the statutory bodies must inform the Company of any change in the list of Related People within fifteen (15) days of the date of the change.

### Communication of Trading in a Significant Shareholding Interest.

**3.3.12** If the controlling shareholder or shareholders that elect members of the Board of Directors or the Fiscal Council, or any individual or legal entity, or group of people acting jointly or representing the same interests, execute a trade, as defined in paragraph 1 to 3 of Article 12 of ICVM 358/2002, they must inform the Company, through the Superintendency of Capital Markets and Investor Relations, with a copy to the Investor Relations Department, in the manner and at the time indicated in Article 12 of ICVM 358/2002.

**3.3.12.1** If an acquisition affects the control or administrative structure of the Company, or gives rise to an obligation to make a public offering, the acquirer must make a public announcement pursuant to Article 12 of ICVM 358/2002.

### 3.4 Final Provisions

c) trade in accordance with the Deposit Agreement in force between Sabesp, the Depositary Bank and the Owners

**3.4.1** Failure to comply with the provisions of the Policy and of ICVM 358/2002 is a serious violation, for the purposes of paragraph 3 of Article 11 of Federal Law No. 6,385/1976.

**3.4.2** If employees fail to comply with this Policy they will be subject to the rules of Corporate Procedure PE-AU0007 – Investigation of Occurrences and Verification of Penalties.

**3.4.3** If there is a difference in interpretation between the English and Portuguese versions of this Policy, the Portuguese version shall prevail.

**3.4.4** The Covered People must observe the rules contained in this Policy, even if they are not notified of blackout periods relating to Sabesp securities.

**3.4.5** The guidelines contained in this Policy do not exempt third parties from their responsibilities under the laws or regulations, even if the third parties in question are not directly connected with the Company but are aware of Material Acts or Facts.

**3.4.6** The Chief Financial Officer and Investor Relations Officer is responsible for executing and monitoring this Policy.

**4. Complement**

**Organizational Instrument**

Type:  
**Institutional Policy**  
Title:

Phase:  
**In effect**  
Number and  
Version:

**DISCLOSURE OF MATERIAL ACTS OR FACTS AND TRADING IN SECURITIES ISSUED BY SABESP** **PI0022 – V.3**

Issuer Department:	Approver:	First Version as of:	Version Term as of:
FI	DANTE RAGAZZI PAULI - DRPAULI	June 11, 2002	June 29, 2018
Areas of influence (coverage): SABESP		Processes:	-

Related Appendices  
(Appendices Database)

Related Documents

Registration Details

Files Attached (Supplementary to the Organizational Instrument)

PI0022v3 – Appendix 1 – Definitions

PI0022v3 – Appendix 2 – Statement of Consent

PI0022v3 – Appendix 3 – Declaration of Ownership of Securities Issued By Sabesp

PI0022v3 – Appendix 4 – Communication of Ownership of Securities Issued By Sabesp - Subsidiaries and Affiliates

c) trade in accordance with the Deposit Agreement in force between Sabesp, the Depositary Bank and the owners

Description	Appendix Definitions Linked to:	Number
	<b>PI0022-v.3 – Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp</b>	<b>0001</b>
<b>Controlling Shareholder</b>	According to Federal Law 6,404/76 and ICVM 361/2002, a controlling shareholder is an individual or legal entity, fund or universality of rights, or a group of people linked by a voting arrangement, or under direct or indirect common control, that:	
<b>Sabesp shares</b>	a) is the owner of partner rights assuring a permanent voting majority on resolutions at shareholders' meetings and the power to appoint a majority of the members of the board of directors; and	
<b>Members of Management</b>	b) effectively uses its power to guide the corporate activities of the Company and influence the operation of its statutory bodies Shares representing the capital stock of Sabesp	
<b>ADSs</b>	Officers and members of the Company's Board of Directors	
<b>B3 (formerly BM&amp;FBOVESPA)</b>	American Depositary Share, a security traded in the United States representing Sabesp shares. ADSs can be attested by ADRs, or American Depositary Receipts.	
<b>Stock Exchange</b>	B3 Brasil Bolsa Balcão S.A.	
<b>Corporate Events Calendar</b>	B3, NYSE and any other stock exchanges or organized over-the counter markets where the Company's securities are traded.	
<b>Affiliates</b>	A calendar published on the CVM/B3 website and on the Investor Relations website ( <a href="http://www.sabesp.com.br/investidores">www.sabesp.com.br/investidores</a> ) with the official dates of publication of annual financial statements (DFPs), quarterly information (ITRs), Annual Shareholders' Meetings (AGMs), and other scheduled corporate events.	
<b>Company or Sabesp</b>	Companies over which Sabesp has significant influence, as defined in paragraphs 1, 4 and 5 of Art. 243 of Federal Law 6,404/1976.	
<b>Subsidiaries</b>	Companhia de Saneamento Básico do Estado de São Paulo – Sabesp.	
<b>CVM</b>	Companies controlled directly or indirectly by Sabesp, as defined in paragraph 2 of Art. 243 of Federal Law 6,404/1976.	
<b>Derivative</b>	Comissão de Valores Mobiliários ( <a href="http://www.cvm.gov.br/">http://www.cvm.gov.br/</a> ).	
<b>Employee</b>	A financial instrument backed by or relating to underlying financial assets, indices, indicators, rates, goods, currencies, energy assets, transport, commodities or any other variables.	
	Person who renders paid services to an employer on a non-sporadic basis, and to whom he/she must be subordinated, whatever their title, function or position in the Company.	

**Employee with access to Material Acts or Facts** Any employee who, by virtue of their title, function or position in Sabesp, its parent company, subsidiaries or affiliates, has access to any Material Acts or Facts. These employees must sign the Statement of Consent (Appendix 2).

An initial listing indicates that the following employees have potential access, permanently or on a one-off basis, to Material Acts or Facts, and so must sign the Statement of Consent (Appendix 2):

- Executive Assistants;
- Heads, Chief of Staff and the Ombudsman;
- Advisors to the Executive Board;
- Executive secretaries and permanent participants of statutory bodies meetings;
- Department managers of the following Superintendencies: Accounting – FC, Capital Markets and Investor Relations – FI, Economic and Financial Controllership – FT, Costs and Tariffs – FA, Regulatory Affairs - PR, Legal – CJ, Risk Management and Compliance – PK, and Auditing – PA;
- Department Managers of the Strategic Planning Department – PIE, Technical Planning – PIT, the Metropolitan Water Resources Department – MAR, the Technical New Business Department – TXN, the Technological Prospection and Intellectual Property Department - TXP, and Internal Communication, Corporate Identity and Regional Hubs – PCI.

These employees, and those indicated by them or by Officers, must sign the Statement of Consent (Appendix 2)

**Securities lending (lease)**

A transaction whereby one investor (the lender) lends a fixed amount of securities to another (the borrower), for a fixed period, whether or not a rate is agreed between them. In general, the lender is a long-term investor, who is not planning to sell the assets, at least during the period of the agreement. The borrower, on the other hand, is an investor who needs the assets only for a short period of time, usually to execute a strategy or meet an existing investment commitment.

**ICVM 358/2002**

Brazilian Securities Commission Instruction No. 358, of January 3, 2002, as amended. Provides for the disclosure and use of Material Acts or Facts relating to publicly-held companies, the disclosure of information in securities trading, or the acquisition of a significant holding of shares of a public-held company; and establishes restrictions and conditions for trading in the shares of a publicly-held company when a material fact has not yet been disclosed to the market.

**ICVM 361/2002**

Brazilian Securities Commission Instruction No. 361, of March 5, 2002, as amended. Provides for the procedures for public offerings for the acquisition of shares of a publicly-held company, the registration of such offerings for cancelling the registration as a publicly-held company, through an increase in the holding of the controlling shareholder, disposal of control of a publicly-held company, for the acquisition of control of a publicly-held company involving an exchange of securities, or for an exchange of securities.

**ICVM 480/2009**

Brazilian Securities Commission Instruction No. 480, of December 7, 2009, as amended. Provides for the registration of issuers of securities admitted for trading

**Federal Law  
6,385/1976** on regulated markets.  
Law No. 6,385, of December 7, 1976, as amended. Provides for the securities market and creates the Securities Commission.

Page 1 of 3

---

Description	Appendix Definitions Linked to: <b>PI0022-v.3 – Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp</b>	Number <b>0001</b>
<b>Lei Federal 6.404/1976</b>	Law No. 6,404, of December 15, 1976, as amended. provides for joint-stock companies (Brazilian Corporate Law).	
<b>Lei Federal 13.303/2016</b>	Law No. 13,303, of June 30, 2016. Provides for the legal regulations of government-owned and government-controlled companies and their subsidiaries, at the federal, state and municipal level.	
<b>Financial Settlement</b>	Payment or receipt of a sum of money involved in a transaction for the purchase and sale of securities.	
<b>Physical settlement</b>	Transfer of ownership of securities involved in a purchase and sale transaction.	
<b>Members of the Statutory Bodies</b>	Members of the Board of Directors, Officers, members of the Fiscal Council (members and alternates), members of the Audit Committee, the Eligibility and Advisory Committee and any other bodies with technical or advisory functions, existing or to be created in the future by statutory ordinance of Sabesp.	
<b>Direct Trades</b>	Trades executed directly by the owner of a security. Trades executed through:  Related People; or  Third parties under a trust agreement or a portfolio or share management agreement.	
<b>Indirect Trades</b>	Trades by investment funds in which Covered People hold shares are not considered to be indirect trades, and are not subject to the prohibitions of this Policy, provided that:  the fund manager’s investment decisions cannot be influenced by the shareholders; and  the investment funds are not exclusive.	
<b>NYSE</b>	The New York Stock Exchange	
<b>Statutory Body</b>	The Board of Directors, Officers, Fiscal Council, Audit Committee, Eligibility and Advisory Committee and any other bodies with technical or consultative functions, existing or to be created in the future by statutory ordinance of Sabesp.	
<b>Covered People</b>	As defined in item 3.1.1 of this Policy.	
<b>Related Person</b>	Pursuant to ICVM 358/2002, these are:  (i) spouse not separated judicially or extrajudicially;  (ii) cohabitant;  (iii) any dependent included in the annual tax return; and	

c) trade in accordance with the Deposit Agreement in force between Sabesp, the Depositary Bank and the owners and



(iv) direct or indirect subsidiaries.

**Tied Person**

An individual or legal entity, fund or universality of rights which acts representing the same interests of another individual or legal entity, fund or universality of rights as defined in ICVM 361/2002

**Novo Mercado Listing Regulations**

Regulations applicable to companies with shares traded in the special listing segment of B3 referred to as the Novo Mercado. Sabesp has been listed in this segment since 2002.

**SEC**

U.S. Securities and Exchange Commission.

Appendix

Number

**Definitions**

**0001**

Linked to:

**PI0022-v.3 – Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp**

Description

<b>Securities Act of 1933</b>	The Securities Act of 1933, as amended. A US law of 1933 setting rules for the disclosure of complete and fair information on securities, in order to protect investors against fraud.  <a href="http://legcounsel.house.gov/Comps/Securities%20Act%20Of%201933.pdf">http://legcounsel.house.gov/Comps/Securities%20Act%20Of%201933.pdf</a>
<b>Securities Exchange Act of 1934</b>	The Securities Exchange Act of 1934, as amended. A US law on regulation of securities exchanges, enacted in 1934.  <a href="http://legcounsel.house.gov/Comps/Securities%20Exchange%20Act%20Of%201934.pdf">http://legcounsel.house.gov/Comps/Securities%20Exchange%20Act%20Of%201934.pdf</a>
<b>Affiliates</b>	Companies over which Sabesp has significant influence, as defined in paragraphs 1, 4 and 5 of Article 243 of Federal Law 6,404/1976.
<b>Subsidiaries</b>	Companies controlled directly or indirectly by Sabesp, as defined in paragraph 2 of Article 243 of Federal Law 6,404/1976.
<b>Trusted Third Parties</b>	Any individual or legal entity that may have access to Material Acts or Facts as a result of a commercial or professional relationship, or a relationship of trust, with Sabesp, such as independent auditors, securities analysts, consultants and members of the securities distribution system.
<b>Statement of Consent</b>	Statement of consent to the Institutional Policy for Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp, to be signed by the Covered People. A model is contained in Appendix 2 to the Policy.
<b>Securities</b>	Shares, debentures, promissory notes, subscription warrants, receipts and rights of subscription, and any other security listed in Article 2 of Federal Law 6,385/1976; and also ADSs, bonds and other securities traded in international markets equivalent to the items mentioned in Article 2 of Federal Law 6,385/1976.

Appendix  
Statement of Consent

Number  
0002

Linked to:

PI0022-v.3 – Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp

Description

### STATEMENT OF CONSENT

to the Institutional Policy for Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp

I, *[name]*, *[nationality]*, *[marital status]*, *[profession]*, TAX ID CPF No. *[...]*, ID RG No. *[...]* *[issuing body]*, resident and domiciled at *[Rua, No., unit, City, State, CEP]*, as *[function or title]*,

hereby confirm that I have received a copy and am aware of the terms and conditions of the Policy on Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp – PI0022v.3, approved at the 865 Meeting of the Board of Directors of Companhia de Saneamento Básico do Estado de São Paulo – SABESP, as required by ICVM 358/2002.

I hereby give my consent to the Policy and undertake to comply with all its terms and conditions. I also confirm that I am aware that failure to comply with the provisions of the Policy and of ICVM 358/2002 is a serious violation, for the purposes of paragraph 3 of Article 11 of Federal Law No. 6,385/76.

*[city]*, *[date]*

---

*[name]*

Appendix  
**Declaration of Ownership of Securities Issued by Sabesp** Number  
**0003**

Linked to:  
**PI0022v3 - Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp**

Description

### DECLARATION OF OWNERSHIP OF SECURITIES ISSUED BY SABESP

Members of statutory bodies and people related to them

( ) investiture in the position **OR** ( ) execution of a trade in securities **OR** ( ) updating of data of connected person (\*)

I, [name], [nationality], [marital status], [profession], Tax ID CPF No. [...], ID RG No. [...] [issuing body], resident and domiciled at [Rua, No., unit, City, State, CEP], as *[Member of the Board of Directors/Officer/Member of the Fiscal Council/Member of the Statutory Eligibility Committee]* of Sabesp, confirm that, pursuant to the Institutional Policy on Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp – PI0022v.3 and Articles 11 and 20 of ICVM 358/2002, as amended:

( ) I do **NOT** own securities issued by Sabesp, **nor** derivatives or any other securities backed by them.

( ) **I AM** the owner of or I have traded in securities issued by Sabesp or backed by them, as follows:

*[complete a separate table for each direct or indirect owner]*

Name/Company Name:		CPF/CNPJ:					
Security/Asset code	Type of security	Date of transaction	Type of transaction	Intermediary Number	Price per unit (R\$)	Total amount (R\$)	
Derivative/Security backed by securities issued by Sabesp	(1)	(2)				(R\$) (3)	
			Purchase				Total purchases
			Sale				Total sales

(1) Issue/series, convertible, simple, terms, collateral, type/class, etc.

c) trade in accordance with the Deposit Agreement in force between Sabesp, the Depository Bank and the owners

(2) Give the date of the purchase or sale transaction (not the date of physical or financial settlement).

(3) Number multiplied by price.

Note: Use the definitions in Article 11 paragraph 9 and Article 20 of ICVM 358/02 to identify the trades to be notified.

In addition,

( ) The people considered connected to me (\*) listed below do **NOT** own securities issued by Sabesp, **nor** derivatives or any other securities backed by them.

	Name of the connected person (*)	CPF/CNPJ

( ) The people considered connected to me(\*) listed below **ARE** owners of or have traded in securities issued by Sabesp or backed by them, as follows:

*[complete a separate table for each direct or indirect owner]*

<b>Name/Company Name:</b>				<b>CPF/CNPJ:</b>				
Security/ Derivative/ Security backed by securities issued by Sabesp	Asset code	Type of security (1)	Date of transaction (2)	Type of transaction	Intermediary	Number	Price per unit (R\$)	Total amount (R\$) (3)
				Purchase				
				Total purchases				
				Sale				
				Total sales				

(1) Issue/series, convertible, simple, terms, collateral, type/class, etc.

(2) Give the date of the purchase or sale transaction (not the date of physical or financial settlement).

c) trade in accordance with the Deposit Agreement in force between Sabesp, the Depositary Bank and the owners

(3) Number multiplied by price.

Note: Use the definitions in Article 11 paragraph 9 and Article 20 of ICVM 358/02 to identify the trades to be notified.

I undertake to resubmit this declaration not later than five days after the completion of any deal by myself or people connected to me (\*), involving securities issued by Sabesp or backed by them, subject to the imposition of sanctions by the Brazilian Securities Commission (CVM), in addition to any disciplinary or legal sanctions which may be imposed by Sabesp. I also undertake to inform Sabesp of any changes in the people connected to me (\*) within fifteen (15) days of the change.

[city], [date]

---

[name]

(\*) Connected people (ICVM 358/2002 Article 11 paragraph 2): (i) spouse not separated judicially or extrajudicially; (ii) cohabitant; (iii) any dependent included in the annual tax return; and (iv) direct or indirect subsidiaries.

Appendix  
**Communication of Ownership of Securities Issued by Sabesp** Number  
**0004**

Subsidiaries and Affiliates

Linked to:

**PI0022v.3 – Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp**

Description

### COMMUNICATION OF OWNERSHIP OF SECURITIES ISSUED BY SABESP

Subsidiaries and Affiliates

As legal representative of *[Subsidiary, Affiliate] [name, CNPJ, address]*, and pursuant to the Institutional Policy on Disclosure of Material Acts or Facts and Trading in Securities Issued by Sabesp – PI0022v.3 and Articles 11 and 20 of CVM Instruction 358/2002 as amended, I give notice that *[Subsidiary, Affiliate] [name]*:

( ) does **NOT** own securities issued by Sabesp, **nor** derivatives or any other securities backed by them.

( ) **OWNS** the following securities issued by Sabesp or backed by them:

*[complete a separate table for each direct or indirect owner]*

Name/Company Name:		CPF/CNPJ:					
Security/Asset code	Type of security	Date of transaction	Type of transaction	Intermediary Number	Price per unit (R\$)	Total amount (R\$)	
	(1)	(2)				(3)	
Derivative/ Security backed by securities issued by Sabesp							
			Purchase				
			Total purchases				
			Sale				
			Total sales				

(1) Issue/series, convertible, simple, terms, collateral, type/class, etc.

(2) Give the date of the purchase or sale transaction (not the date of physical or financial settlement)

(3) Number multiplied by price

c) trade in accordance with the Deposit Agreement in force between Sabesp, the Depositary Bank and the owners

Note: Use the definitions in Article 11 paragraph 9 and Article 20 of ICVM 358/02 to identify the trades to be notified.

I undertake to resubmit this declaration not later than five days after the completion of any deal by *[Subsidiary, Affiliate] [name]*, involving securities issued by Sabesp or backed by them, subject to the imposition of sanctions by the Brazilian Securities Commission (CVM), without prejudice to any disciplinary or legal sanctions which may be imposed by Sabesp.

[city], [date]

---

[name]



