UNITIL CORP Form U-13-60 April 30, 2003

SECURITIES AND EXCHANGE COMMISSION Washington, D.C. 20549

**FORM U-13-60** 

ANNUAL REPORT

For the Year Ended December 31, 2002

UNITIL RESOURCES, INC.

6 Liberty Lane West, Hampton, New Hampshire 03842-1720

Date of Incorporation: May 26, 1993 State of Incorporation: New Hampshire

Name, Title and address of officer to whom correspondence concerning this report should be addressed:

Mark H. Collin, Treasurer 6 Liberty Lane West Hampton, New Hampshire 03842-1720

Name of Principal Holding Company: UNITIL Corporation

(1) This report is being filed pursuant to the requirements of H.C.A.R. Number 35-25816, which specifies that UNITIL Resources, Inc. must file an annual report using, where applicable, Form U-13-60 reporting format.

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## SCHEDULE I COMPARATIVE BALANCE SHEET

ACCOUNT	ASSETS AND OTHER DEBITS	AS OF DECE CURRENT	MBER 31 PRIOR
	COMPANY PROPERTY		
101	Company property (Schedule II)	1,260,463	871,475
107	Construction work in progress (Schedule II)	265,658	895
	Total Property	1,526,121	872,370
108	Less accumulated provision for depreciation and Amortization of company property (Schedule III)	613,464	434,061
	Net Company Property	912,657	438,309
	INVESTMENTS		
123	Investments in associate companies (Schedule IV)	0	0
124	Other investments (Schedule IV)	0	0
	Total investments	0	0
	CURRENT AND ACCRUED ASSETS		
131	Cash	325,993	324,231
134	Special deposits	0	0
135	Working funds	0	0
136 141	Temporary cash investments (Schedule IV)  Notes receivable	0 0	0
143	Accounts receivable	318,908	227,390
144	Accumulated provision for uncollectable accounts	0	0
146	Accounts receivable from associate companies (Schedule V)	11,994	87,990
152	Fuel stock expense undistributed (Schedule VI)	0	0
154	Materials and supplies	0	0
163	Stores expense undistributed (Schedule VII)	0	0
165 173	Prepayments Unbilled and Accrued Revenues (Schedule VIII)	53,908 0	55,897 0
	Total Current and Accrued Assets	710,803	695,508
	DEFERRED DEBITS		
181	Unamortized debt expense	0	0
184	Clearing accounts	0	0
186	Miscellaneous deferred debits (Schedule IX)	136,993	34,990
188	Research, development, or demonstration expenditures (Schedule	0	
190	X) Accumulated deferred income tax	0	0
	Total Deferred Debits	136,993	34,990
	TOTAL ASSETS AND OTHER DEBITS	1,760,453	1,168,807

### **AS OF DECEMBER 31**

## SCHEDULE I COMPARATIVE BALANCE SHEET

EMBER 31 PRIOR	AS OF DECI CURRENT	LIABILITIES AND PROPRIETARY CAPITAL	COUNT
		PROPRIETARY CAPITAL	
100	100	Common stock issued (Schedule XI)	201
9,900	9,900	Premium on comomon stock (Schedule XI)	207
4,290,000	4,640,000	Miscellaneous Paid in Capital	211
0,200,000	0	Appropriated retained Earnings (Schedule XI)	215
(3,421,339)	(4,085,470)	Unappropriated retained earnings (Schedule XI)	216
878,661	564,530	Total Proprietary Capital	
		LONG-TERM DEBT	
0	0	Advances from associate companies (Schedule XII)	223
0	0	Other long-term debt (Schedule XII)	224
0	0	Unamortized permium on long-term debt	225
0	0	Unamortized discount on long-term debt-debit	226
0	0	Total Long-Term Debt	
0	0	Obligations under capital leases - non current	227
		CURRENT AND ACCRUED LIABILITIES	
0	1,134712	Notes Payable	231
47,960	135,612	Accounts payable	232
0	0	Notes payable to associate companies (Schedule XIII)	233
80,975	272,251	Accounts payable to associate companies (Schedule XIII)	234
334,173	(197,428)	Taxes accrued	236
0	Ó	Interest accrued	237
0	0	Dividends declared	238
0	0	Tax collections payable	241
0	29,105	Misc. current and accrued Liabilities (Schedule XIII)	242
0	0	Obligations under capital leases - current	243
463,108	1,374,252	Total Current and Accrued Liabilities	
		DEFERRED CREDITS	
0	0	Other deferred credits	253
0	0	Accumulated deferred investment tax credits	255
0	0	Total Deferred Credits	
(172,962)	(178,329)	ACCUMULATED DEFERRED INCOME TAXES	282

## SCHEDULE II COMPANY PROPERTY

	BALANCE				BALANCE
	AT			OTHER	ΑT
	BEGINNING		RETIREMENTS	<b>CHANGES</b>	CLOSE
DESCRIPTION	OF YEAR	<b>ADDITIONS</b>	OR SALES	1/	OF YEAR

	DESCRIPTION	BALANCE AT BEGINNING OF YEAR	ADDITIONS	RETIREMENTS OR SALES	OTHER CHANGES 1/	BALANCE AT CLOSE OF YEAR
ACCC	OUNT COMPANY PROPERTY					
301	ORGANIZATION					
303	MISCELLANEOUS INTANGIBLE PLANT					
304	LAND AND LAND RIGHTS					
305	STRUCTURES AND IMPROVEMENTS					
306	LEASEHOLD IMPROVEMENTS					
307	EQUIPMENT 2/					
308	OFFICE FURNITURE AND EQUIPMENT					
309	AUTOMOBILES, OTHER VEHICLES AND RELATED GARAGE EQUIPMENT					
310	AIRCRAFT AND AIRPORT EQUIPMENT					
311	OTHER COMPANY PROPERTY 3/	871,475	388,988			1,260,463
	SUB-TOTAL	871,475	388,988			1,260,463
107	CONSTRUCTION WORK	895	265,658		895	265,658
	TOTAL	872,370	654,646		895	1,526,121
		<u> </u>			-	

<sup>1)</sup> PROVIDE AN EXPLANATION OF THOSE CHANGES CONSIDERED MATERIAL:

## SCHEDULE II CONTINUED

2) SUBACCOUNTS ARE REQUIRED FOR EACH CLASS OF EQUIPMENT OWNED. THE COMPANY SHALL PROVIDE A LISTING BY SUBACCOUNT OF EQUIPMENT ADDITIONS DURING THE YEAR AND THE BALANCE AT THE CLOSE OF THE YEAR:

SUBACCOUNT DESCRIPTION		ADDITIONS	BALANCE AT CLOSE OF YEAR
NONE			
	TOTAL	0	0
3) DESCRIBE OTHER COMPANY PROPERTY:			
Equipment		38,301	38,301

Software Licenses Trademark		350,687	1,209,266 12,896
	TOTAL	388,988	1,260,463

4) DESCRIBE CONSTRUCTION WORK IN PROGRESS: Software Development

## SCHEDULE III ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF COMPANY PROPERTY

	DESCRIPTION	BALANCE AT BEGINNING OF YEAR	ADDITIONS	RETIREMENTS OR SALES	OTHER CHANGES 1/	BALANCE AT CLOSE OF YEAR
ACCC	DUNT COMPANY PROPERTY					
301	ORGANIZATION					
303	MISCELLANEOUS INTANGIBLE PLANT					
304	LAND AND LAND RIGHTS					
305	STRUCTURES AND IMPROVEMENTS					
306	LEASEHOLD IMPROVEMENTS					
307	EQUIPMENT 2/					
308	OFFICE FURNITURE AND EQUIPMENT					
309	AUTOMOBILES, OTHER VEHICLES AND RELATED GARAGE EQUIPMENT					
310	AIRCRAFT AND AIRPORT EQUIPMENT					
311	OTHER COMPANY PROPERTY 3/	434,061	179,403			613,464
	TOTAL	434,061	179,403			613,464

1) PROVIDE AN EXPLANATION OF THOSE CHANGES CONSIDERED MATERIAL:

#### SCHEDULE IV INVESTMENTS

INSTRUCTIONS: Complete the following schedule concerning investments. Under Account 124 Other Investments state each investment separately, with description, including, the name of issuing company, number of shares or principal amount. Under Account 136, Temporary Cash Investments, list each investment separately.

ACCOUNT	DESCRIPTION	BALANCE AT BEGINNING OF YEAR	BALANCE AT CLOSE OF YEAR
123	INVESTMENT IN ASSOCIATE COMPANIES	0	0
124	OTHER INVESTMENTS	0	0
136	TEMPORARY CASH INVESTMENTS	0	0
TOTAL		0	0

### SCHEDULE V ACCOUNTS RECEIVABLE FROM ASSOCIATE COMPANIES

INSTRUCTIONS: Complete the following schedule listing accounts receivable from each associate company. Where the company has provided accommodation or convenience payments for associate companies, a separate listing of total payments for each company, number of shares or principal amount associate company by subaccount should be provided.

ACCOUNT	DESCRIPTION	BALANCE AT BEGINNING OF YEAR	BALANCE AT CLOSE OF YEAR
146	ACCOUNTS RECEIVABLE FROM ASSOCIATE COMPANIES: UNITIL Service Corp.	87,990	11,994
	TOTAL	87,990	11,994

ANALYSIS OF CONVENIENCE OR ACCOMMODATION PAYMENTS: NONE

### SCHEDULE VI FUEL STOCK EXPENSES UNDISTRIBUTED

INSTRUCTIONS: Report the amount of labor and expenses incurred with respect to fuel stock expense during the year and indicate amount attributable to each associate company. Under the section headed Summary listed below give an overall report of the fuel functions performed by the company.

ACCOU	JNT DESCRIPTION		LABOR	EXPENSE	TOTAL
152	FUEL STOCK EXPENSE UNDISTRIBUTED		0	0	0
		TOTAL	0	0	0

SUMMARY: NOT APPLICABLE

#### SCHEDULE VII STORES EXPENSE UNDISTRIBUTED

INSTRUCTIONS: Report the amount of labor and expenses incurred with respect to stores expense during the year and INSTRUCTIONS: indicate amount attributable to each associate company.

ACCOUNT	DESCRIPTION	LABOR	I	EXPENSE	TOTAL
163	STORES EXPENSE UNDISTRIBUTED	_	0	0	0
	ТОТ	TAL	0	0	0

## SCHEDULE VIII UNBILLED AND ACCRUED REVENUE

INSTRUCTIONS: Provide detail of items in this account. Items less than \$10,000 may be grouped, showing the number of items in each group.

ACCOUN	DESCRIPTION	BALANCE AT BEGINNING OF YEAR	BALANCE AT CLOSE OF YEAR
173	ACCRUED AND UNBILLED REVENUE	0	0
	TOTAL	0	0

#### SCHEDULE IX MISCELLANEOUS DEFERRED DEBITS

INSTRUCTIONS: Provide detail of items in this account. Items less than \$10,000 may be grouped by class showing the number of items in each class.

ACCOUN	IT DESCRIPTION	1	BALANCE AT BEGINNING OF YEAR	BALANCE AT CLOSE OF YEAR
186	MISCELLANEOUS DEFERRED DEBITS Deferred Charges Licensing Other		0 36,425 (1,435)	119,000 17,968 25
		TOTAL	34,990	136,993

### SCHEDULE X RESEARCH, DEVELOPMENT OR DEMONSTRATION EXPENDITURES

INSTRUCTIONS: Provide a description of each material research, development, or demonstration project which incurred costs by the company during the year.

		<b>BALANCE AT</b>	<b>BALANCE AT</b>
		BEGINNING OF	CLOSE OF
ACCOUNT	DESCRIPTION	YEAR	YEAR

ACCOUN	IT DESCRIPTION  RESEARCH, DEVELOPMENT OR DEMONSTRATION		GINNING OF YEAR	CLOSE OF YEAR	
188	EXPENDITURES		0		0
		TOTAL	0		0

## SCHEDULE XI PROPRIETARY CAPITAL

INSTRUCTIONS: Classify amounts in each account with brief explanation, disclosing the general nature of transactions which gave rise to the reported amounts.

				OUTSTANDING PERI	
ACCOUNT	CLASS OF STOCK	NUMBER OF SHARES AUTHORIZED	PAR OR STATED VALUE PER SHARE	NO. OF SHARES	TOTAL AMOUNT
201 CO	MMON STOCK ISSUED	10,000	1.00	100	100

ACCOUN	T DESCRIPTION	==:	LANCE AT LOSE OF YEAR
207 211 215	PREMIUM ON COMMON STOCK MISCELLANEOUS PAID IN CAPITAL APPROPRIATED RETAINED EARNINGS		9,900 4,640,000
		TOTAL	4,649,900

ACCOUN	T DESCRIPTION		BALANCE AT BEGINNING OF YEAR	NET INCOME OR (LOSS)	DIVIDENDS PAID	BALANCE AT CLOSE OF YEAR
216	UNAPPROPRIATED RETAINED EARNINGS	)	(3,421,339	) (664,131)	0	(4,085,470)
		TOTAL	(3,421,339	) (664,131)	0	(4,085,470)

### SCHEDULE XII LONG-TERM DEBT

INSTRUCTIONS: Advances from associate companies should be reported separately for advances on notes, and advances on open account. Names of associate companies from which advances were received shall be shown under the class and series of obligation column. For Account 224 Other long-term debt provide the name of creditor company or organization, terms of the obligation, date of maturity, interest rate, and the amount authorized and outstanding.

NAME OF CREDITOR	TERMS OF OBLIG CLASS & SERIES OF OBLIGATION	DATE OF I	NTEREST RATE	AMOUNT AUTHORIZED	BALANCE AT BEGINNING OF YEAR	i ADDITIONS		BALANCE AT CLOSE OF YEAR
ACCOUNT 223 - ADVANCES FROM ASSOCIATE COMPANIES:					(	) 0	0	0
ACCOUNT 224 - OTHER LONG-TERM DEBT:					(	) 0	0	0
					(	) 0	0	0

<sup>1)</sup> GIVE AN EXPLANATION OF DEDUCTIONS: NOT APPLICABLE

#### SCHEDULE XIII CURRENT AND ACCRUED LIABILITIES

INSTRUCTIONS: Provide balance of notes and accounts payable to each associate company. Give description and amount of miscellaneous current and accrued liabilities. Items less than \$10,000 may be grouped, showing the number of items in each group.

ACCOUN	T DESCRIPTION		BALANCE AT BEGINNING OF YEAR	BALANCE AT CLOSE OF YEAR
233	NOTES PAYABLE TO ASSOCIATE COMPANIES Cashpool		0	1,134,712
		TOTAL	0	1,134,712
234	ACCOUNTS PAYABLE TO ASSOCIATE COMPANIES: UNITIL Service Corp.		80,975	272,251
		TOTAL	80,975	272,251
242	MISCELLANEOUS CURRENT AND ACCRUED LIABILITIES: Accrued Expenses	•	0	29,105
		TOTAL	0	29,105

## SCHEDULE XIV NOTES TO FINANCIAL STATEMENTS

INSTRUCTIONS: The space below is provided for important notes regarding the financial statements or any account thereof.

Furnish particulars as to any significant contingent assets or liabilities existing at the end of the year. Notes relating to financial statements shown elsewhere in this report may be indicated here by reference.

### Selected Notes to the Financial Statements:

Unitil Resources, Inc. (URI) is the Company s wholly owned non-utility subsidiary and has been authorized by the Securities and Exchange Commission, pursuant to the rules and regulations of the 1935 Act, to engage in business transactions as a competitive marketer of electricity, gas and other energy commodities in wholesale and retail markets, and to provide energy brokering, consulting and management related services within the United States. Usource, Inc. and Usource L.L.C. (Usource) are wholly-owned subsidiaries of Unitil Resources, Inc. Usource provides energy brokering services, as well as related energy consulting services.

Please refer to the 2002 Unitil Corporation Form 10-K for additional disclosures.

## **SCHEDULE XV -STATEMENT OF INCOME**

ACCOUNT	DESCRIPTION		CURRENT YEAR	PRIOR YEAR
INCOME				
451	Service revenue		755,647	383,754
451.01 419	Accrued and unbilled service revenue Interest Income		7.014	07.074
421	Miscellaneous income or loss		7,014 0	27,874 0
421	Miscellatieous income of 1055	_		
		Total Income	762,661	411,628
EXPENS	E	<del>-</del>		
920	Salaries and wages		0	135,768
921	Office supplies and expenses		212,771	301,571
922	Administrative expense transferred - credit		0	0
923	Outside services employed		1,432,307	1,396,579
924	Property insurance		0	0
925	Injuries and damages		2,101	3,038
926 928	Employee pensions and benefits		0	(9,303)
928 930.1	Regulatory commission expense General advertising expense		0 9,132	0 (30,901)
930.1	Miscellaneous general expense		(875)	1,548
930.2	Rents		(873)	1,540
932	Maintenance of structures and equipment		0	0
403	Depreciation and amortization expense		197,860	229,203
408	Taxes other than income taxes		1,300	13,302
409	Income taxes		(487,895)	(540,453)
410	Provision for deferred income taxes		(37,492)	(111,210)
411	Provision for deferred income taxes -Credit		0	0
411.5	Investment tax credit		0	0
426.1	Penalties		19,902	0
426.5	Other deductions		5	348
427	Interest on long-term debt		0	0
430	Interest on debt to associate companies		24,620	31,891
431	Other interest expense		0	0
555	Purchase Power Expense		(4,833)	(7,963)
904	Customer Accounting	_	57,889	0
		Total Expense	1,426,792	1,413,418
	Net	Income or (Loss)	(664,131)	(1,001,790)

## ANALYSIS OF BILLING ASSOCIATE COMPANIES ACCOUNT 451

NAME OF ASSOCIATE COMPANY	DIRECT CHARGES	INDIRECT CHARGES	COMPENSATION FOR USE OF CAPITAL	TOTAL CHARGES	EXCESS OR DEFICIENCY	TOTAL AMOUNT BILLED
None						_

NAME OF						TOTAL
ASSOCIATE	DIRECT	INDIRECT	COMPENSATION FOR	TOTAL	EXCESS OR	AMOUNT
COMPANY	CHARGES	CHARGES	<b>USE OF CAPITAL</b>	CHARGES	DEFICIENCY	BILLED
TOTAL	0	0	0	0	0	0

### **ANALYSIS OF BILLING NONASSOCIATE COMPANIES ACCOUNT 451**

NAME ASSOCI COMPA	ATE	DIRECT CHARGES	INDIRECT CHARGES	COMPENSATION FOR USE OF CAPITAL	TOTAL CHARGES	EXCESS OR DEFICIENCY	Δ	TOTAL AMOUNT BILLED
Usource (a)			755,647	0	755,647		0	755,647
	TOTAL	755,647	0	0	755,647		0	755,647

INSTRUCTION: Provide a brief description of the services rendered to each non-associate company.

## SCHEDULE XVI ANALYSIS OF CHARGES FOR SERVICE ASSOCIATE AND NONASSOCIATE COMPANIES

		ASSO	CIATE COM CHARGES	PANY	ASSO	NON- CIATE COM CHARGES	PANY	ТОТА	L CHARGES SERVICE	FOR
DES	CRIPTION OF ITEMS	DIRECT COST	INDIRECT COST	TOTAL	DIRECT COST	INDIRECT COST	TOTAL	DIRECT COST	INDIRECT COST	TOTAL
920	SALARIES AND WAGES OFFICE SUPPLES			0			0	0	0	0
921	AND EXPENSES ADMIN EXPENSE	Non-a	pplicable	0			0	0	0	0
922	TRANS-CREDIT OUTSIDE SERVICES			0			0	0	0	0
923	EMPLOYED PROPERTY			0			0	0	0	0
924	INSURANCE INJURIES AND			0			0	0	0	0
925	DAMAGES EMPLOYEE			0			0	0	0	0
926	PENSIONS AND BENEFITS REGULATORY COMMISSION			0			0	0	0	0
928 930.1	EXPENSE			0			0			

<sup>(</sup>a) Revenue generated from power sales.

	EXPENSE MISC. GENERAL								
030.3	2 EXPENSE		0			0	0	0	0
931	RENTS		0			0	0	0	0
301	MAINT. OF		U			U	O	U	U
932	STRUCT. & EQUIP.		0			0	0	0	0
932	DEPR. AND		U			U	U	U	U
403	AMORT. EXPENSE		0			0	0	0	0
403	TAXES OTHER		U			U	U	U	U
408	THAN INCOME		0			0	0	0	0
	INCOME TAXES		0			0	0 0	0	0
409	PROV FOR DEF INC		U			U	U	U	U
440			0			0	0	0	0
410	TAXES		0			0	0	0	0
	PROV FOR DEF INC		•			•		•	
411	TAX CREDIT		0			0	0	0	0
	INVESTMENT TAX		_			_	_		_
	5 CREDIT		0			0	0	0	0
419	INTEREST INCOME		0			0	0	0	0
426.1	DONATIONS		0			0	0	0	0
	OTHER								
426.5	5 DEDUCTIONS		0			0	0	0	0
	INTEREST ON								
427	LONG-TERM DEBT		0			0	0	0	0
	OTHER INTEREST								
431	EXPENSE		0			0	0	0	0
S	UBTOTAL EXPENSES		0			0	0	0	0
	,								
	IPENSATION FOR								
USE	OF EQUITY CAPITAL		0			0			0
	,								
430	INTEREST ON								
	DEBT TO								
	ASSOCIATE		0			0	0	0	0
	COMPANIES								
	OOM 744EO								
	TOTAL EVENUECO	0	0	0	0	0	0	0	0
	TOTAL EXPENSES	0	0	0	0	0	0	0	0
	•								
421	MISCELLANEOUS								
	INCOME		0			0	0	0	0
	•								
	TOTAL COST OF								
	SERVICE	0	0	0	0	0	0	0	0

## SCHEDULE XVII SCHEDULE OF EXPENSE DISTRIBUTION BY DEPARTMENT OR FUNCTION

DESCRIPTION OF ITMES	TOTAL AMOUNT OVERHEAD NONE	DEPARTMENT OR FUNCTION
920 SALARIES AND WAGES	0	
921 OFFICE SUPPLES AND EXPENSES	0 Non-applicable	

	TOTAL	01/501/545		DEPARTMENT OR
DESCRIPTION OF ITMES	AMOUNT	OVERHEAD	NONE	FUNCTION
922 ADMIN. EXPENSE TRANS-CREDIT	(	)		
923 OUTSIDE SERVICES EMPLOYED	(	)		
924 PROPERTY INSURANCE	(	)		
925 INJURIES AND DAMAGES	(	)		
926 EMPLOYEE PENSIONS AND BENEFITS	(	)		
928 REGULATORY COMMISSION EXPENSE	(	)		
930.1 GENERAL ADVERTISING EXPENSE	(	)		
930.2 MISC. GENERAL EXPENSE	(	)		
931 RENTS	(	)		
932 MAINT. OF STUCT. & EQUIP.	(	)		
403 DEPR. AND AMORT. EXPENSE	(	)		
408 TAXES OTHER THAN INCOME	(	)		
409 INCOME TAXES	(	)		
410 PROV. FOR DEF. INC. TAXES	(	)		
411 PROV. FOR DEF. INC. TAX CREDIT	(	)		
411.5 INVESTMENT TAX CREDIT	(	)		
426.1 DONATIONS	(	)		
426.5 OTHER DEDUCTIONS	(	)		
427 INTEREST ON LONG-TERM DEBT	(	)		
INTEREST ON DEBT TO ASSOCIATE				
430 COMPANIES	(	)		
431 OTHER INTEREST EXPENSE	(	)		
TOTAL EXPENSES	(	0	(	0

DEPARTMENTAL ANALYSIS OF SALARIES ACCOUNT 920

NAME OF DEPARTME	≣NT	TOTAL AMOUNT		ITAL SALARY EXI IDED IN AMOUNT OTHER ASSOCIATES	S BILLED TO NON	NUMB PERSON END ( YEA	NNEL OF
Non-applicable							
	TOTAL	C	)	0	0	0	0

INSTRUCTIONS: Provide a breakdown by subaccount of outside services employed. If the aggregate amounts paid to any one payee and included within one subaccount is less than \$100,000, only the aggregate number and amount of all such payments included within the subaccount need be shown. Provide a subtotal for each type of service.

RELATIONSHIP

FROM WHOM PURCHASED	ADDRESS	"A"=ASSOCIATE "NA"=NON ASSOCIATE	AMOUNT
Outside Services UNITIL Service Corp. Outside Services - Legal		А	1,233,719
Various		NA	42,046
Outside Services - Other Various		NA	156,542
ТО	TAL		1,432,307

### **EMPLOYEE PENSIONS AND BENEFITS ACCOUNT 926**

INSTRUCTIONS: Provide a listing of each pension plan and benefit program provided by the service company. Such listing should be limited to \$25,000

DESCRIPTION	AMOUNT	
	TOTAL 0	

### **GENERAL ADVERTISING EXPENSES ACCOUNT 930.1**

INSTRUCTIONS: Provide a listing of the amounts included in Account 930.1 General Advertising Expenses , classifying the items according to the nature of the advertising and as defined in the account definition. If a particular class includes an amount in excess of \$3,000 applicable to a single payee, show separately the name of the payee and the aggregate amount applicable thereto.

DESCRIPTION	NAME OF PAYEE	AMOUNT
Advertising	Adventures in Advertising	2 585

DESCRIPTION	NAME OF PAYEE Cards Direct Industrial Energy Kinko's Inc Lavigne		AMOUNT  898 750 1,887 3,012
		TOTAL	9,132

### MISCELLANEOUS GENERAL EXPENSES ACCOUNT 930.2

INSTRUCTIONS: Provide a listing of the amount included in Account 930.2 Miscellaneous General Expense , classifying such expenses according to their nature. Payments and expenses permitted by Section 321 (b) (2) of the Federal Election Campaign Act, as amended by Public Law 94-283 in 1976 (2 U.S.C. 441 (b) (2) shall be separately classified.

DESCRIPTION			AMOUNT	
Other				(875)
		TOTAL		(875)

### **RENTS ACCOUNT 931**

INSTRUCTIONS: Provide a listing of the amount included in Account 931, "Rents" classifying such expenses by major groupings of property, as defined in the account definition of the Uniform System of Accounts

TYPE OF PROPERTY		AMOUNT
Not Applicable		
	TOTAL	0

#### TAXES OTHER THAN INCOME TAXES ACCOUNT 408

INSTRUCTIONS: Provide an analysis of Account 408, "Taxes Other Than Income Taxes". Separate the analysis into two groups: (1) other than U. S. Government and (2) U.S. Government taxes. Specify each of the various kinds of taxes and show the amounts there of Provide a subtotal for each class of tax.

KIND OF TAX	AMOUNT
Other than U.S. Government Tax: NH BET Tax	1,300
TOTAL	1,300

### **DONATIONS ACCOUNT 426.1**

INSTRUCTIONS: Provide a listing of the amount included in Account 426.1, "Donations", classifying such expenses by its purpose.

The aggregate number and amount of all items of less than \$3,000 may be shown in lieu of details

NAME OF RECIPIENT	PURPOSE OF DONATION	AMOUNT	
Tax Penalties		19,902	
	TOTAL	19,902	

#### OTHER DEDUCTIONS ACCOUNT 426.5

INSTRUCTIONS: Provide a listing of the amount included in Account 426.5,"Other Deductions", classifying such expenses according to their nature.

DESCRIPTION	NAME OF PAYEE	AMOUNT	
Commission of Revenue		5	
	TOTA	5	

### SCHEDULE XVIII NOTES TO STATEMENT OF INCOME

INSTRUCTIONS: The space below is provided for important notes regarding the statement of income or any account thereof.

Furnish particulars as to any significant increases in services rendered or expenses incurred during the year.

Notes relating to financial statements shown elsewhere in this report may be indicated here by reference.

See Schedule XIV Notes to Financial Statements (page 13).

#### **ORGANIZATION CHART**

### Organization Chart as of December 31, 2002

President Vice President Vice President & Treasurer Controller Asst. Treasurer Secretary Robert G. Schoenberger Todd R. Black Mark H. Collin Laurence M. Brock Charles J. Kershaw, Jr. Sandra L. Whitney

### METHODS OF ALLOCATION Not Applicable

### ANNUAL STATEMENT OF COMPENSATION FOR USE OF CAPITAL BILLED - Not applicable

### SIGNATURE CLAUSE

Pursuant to the requirements of the Public Utility Holding Company Act of 1935 and the rules and regulations of the Securities and Exchange Commission issued thereunder, the undersigned company has duly caused this report to be signed on its behalf by the undersigned officer thereunto duly authorized,

April 29, 2003

### **UNITIL Resources, Inc.**

BY: /S/ Laurence M. Brock

Laurence M. Brock, Controller

## UNITIL Resources, Inc.

BY: /S/ Mark H. Collin

Mark H. Collin, Vice President & Treasurer

SIGNATURE CLAUSE 20